

EXECUTIVE SUMMARY

Recommendation to Reject all Bids 18-208C - Roofing Services

This request is to approve the recommendation to reject all bids regarding Request for Proposal (RFP) 18-208C - Roofing Services.

Procurement & Warehousing Services (PWS) released this RFP with the intention of replacing the existing Bid 15-071F. This RFP was released on March 2, 2018, and the bid opening was April 6, 2018. PWS received five (5) proposals.

The Evaluation Committee was composed of three (3) Physical Plant Operations (PPO) employees and one (1) PWS employee that evaluated the Small/Minority/Women Business Enterprise section of the proposals. The Evaluation Committee decided to reject all proposals and release a new solicitation with the objective of having a larger pool of responsive proposals meeting the minimum requirements, pursuant to Section 6.8.3.7, of RFP 18-208C: "In the best interest of SBBC, the Board reserves the right to reject any or all proposals received when there are sound documented business reasons that serve the best interest of SBBC."

Of the five (5) proposals the District received, four (4) met minimum eligibility and were considered for evaluation. The evaluation was divided in three (3) categories: A) Experience and Qualifications worth thirty (30) points, B) Cost of Services worth sixty (60) points, and C) Supplier Diversity & Outreach Program worth ten (10) points. Cost of Services is calculated using a formula based on a percentage of the lowest proposer. The specifications in the RFP did not limit the amount of eligible proposers; however, the formula adopted for the section B (Cost of Services) created the scenario where one bidder quoted cost resulted in all other bidders falling below the minimum overall score requirement for the award seventy (70) points.

Another School Board Item is being presented at this Board Meeting to request the extension of current ITB 15-071F.